

OVERVIEW

Unified Meeting

Conduct Better Audio Meetings with the Click of Your Mouse

Audio conferences are an everyday occurrence in the business world, yet even the most informal meetings can easily get off track.

Interruptions?

No doubt, you have experienced disruptions in your meetings due to:

- Hearing background noise from the participant who forgot to mute his line—the barking dog, the loud downtown traffic, the clamor at the airport, you name it.
- Pausing or interrupting the discussion every few seconds to ask the familiar, “Who just joined?” when the meeting is getting started.
- Asking if a specific participant is on the call to answer a question. Something like “Is Joe on to answer that one? Joe, are you here?” probably rings a bell.
- Delaying the discussion of a specific topic because you don’t know who’s connected and able join the conversation.

Unified Meeting® solves all of that. With the simple interface, it lets you conduct and manage better audio meetings without touching a telephone keypad though online audio management.

Let them see the audio

No need to remember telephone keypad commands or depend on participants to mute their own lines. Unified Meeting provides an easy-to-use online audio management interface which gives you the ability to:

- View who is currently connected to the meeting
- View from which line a participant is speaking
- Dial out to late participants
- Mute/unmute participant lines
- Dismiss unwanted participants
- Lock/unlock the meeting room

Try it on your next conference and see for yourself all the things you can do with the click of your mouse. You’ll find out how Unified Meeting makes conducting audio meetings easier, more effective and just better all around.

